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For further information about this role, please contact:



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Digital Programme Manager
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# An exciting time to join the team

We're delighted that you're considering joining the Ambition North Wales team. We are a team of passionate and enthusiastic individuals who are proud to be involved in developing the North Wales economy.

As the North Wales Corporate Joint Committee our responsibilities include regional transport, strategic planning and economic well-being. We are responsible for delivering a portfolio and capital projects across the region through the North Wales Growth Deal now in it's fourth year, with a number of projects in delivery.

Ambition North Wales is a strong partnership, working on behalf of North Wales to deliver against a future vision for economic prosperity. The Portfolio Management Office was established to deliver the Growth Deal, and now has the wider remit of being the Corporate Joint Committee for North Wales. The team support the regional ambitions for a stronger, more resilient and sustainable future economy.

Our ambition moving forward is to attract Investment into North Wales and achieve a more prosperous future for everyone that lives and works here. The Growth Deal projects will create new highly-paid jobs, attract investment and ultimately build a more vibrant, sustainable and resilient economy in our communities, for young people and for future generations to come.

We work closely as a team and we have developed a set of values that underpin how we work and what we expect from others. We are ambitious, we empower and support each other to succeed, we have integrity and do as we say we will and we respect and value people and their perspectives as we shape a great future for North Wales. We do hope you will consider applying for this position and hopefully join us on this journey.



Cllr. Mark Pritchard

Chair of the North
Wales Corporate Joint
Committee



Alwen Williams

Chief Executive

Ambition North Wales

# About the role DIGITAL CONNECTIVITY PROJECT MANAGER

Ambition North Wales are looking to appoint a Digital Connectivity Project Managers to deliver on projects within the Digital Connectivity Programme.

#### <u>Digital Connectivity Programme</u>

This programme will address connectivity challenges within North Wales. Whilst the rest of the UK has benefited from improved services in recent years, many of our communities still lack reliable digital connectivity. The programme will enhance our region's capability to develop technologies for the future, ensuring that we can meet the increasing demand for digital and benefit from fast, high-quality connectivity. This programme will introduce sustainable connectivity to the region, attract inward investment and improve the provision for more residents and businesses.

There are currently 4 projects within the programme:

- <u>Digital Signal Processing Centre</u>
- Advanced Wireless
- LPWAN
- 4G+

In addition to the Growth Deal projects, Ambition North Wales plays a key role in the delivery of other regional strategies and action plans and there is an opportunity within the programme to work on complimentary areas of work and funding opportunities that could add value to the programme.

Are you passionate about driving digital transformation and delivering impactful projects? Ambition North Wales is seeking a dynamic Digital Connectivity Project Manager to lead and deliver complex digital infrastructure projects as part of our Growth Deal portfolio.

You'll play a pivotal role in shaping the region's digital future—designing, planning, and negotiating projects that improve connectivity and support economic growth. You'll work closely with regional stakeholders, partners, and government, ensuring projects are delivered on time, within budget, and to the highest standards.

As the Digital Connectivity Project Manager you will be responsible for leading, managing and delivering assigned projects. Throughout the projects the Project Manager will ensure quality assurance, undertake reporting, monitoring and evaluation tasks, with support from the Programme Manager.

This role is ideal for someone with a good understanding of project management methodologies and a track record of successful delivery of complex projects or programmes. You should have strong experience in business case development, bid writing, and applying for external funding. You'll bring a proven ability to work to tight deadlines and budgets, and a solid foundation in contract and financial management practices.

A key requirement is experience of working with public and private sector stakeholders, including effective engagement and partnership development. An understanding of the telecommunications sector and digital infrastructure initiatives across the UK is highly desirable, as is specific knowledge of the challenges and opportunities facing North Wales.

You must also demonstrate strong organisational skills and the ability to manage multiple competing priorities simultaneously, while producing high-quality work under pressure.

## **Job Description**

### Purpose of the role

To lead, manage, and deliver assigned projects within the digital connectivity programme, ensuring projects are effectively designed, planned, and negotiated. The Digital Connectivity Project Manager is responsible for developing robust business cases, achieving individual project objectives and broader programme outcomes within agreed timelines and resources. It also includes coordinating interdependencies across the programme and the wider Growth Deal portfolio to ensure strategic alignment and optimal impact.

Salary £46,142 - £48,226 (PS4)

Hours up to 37 hours per week\*

Contract until March 2028

Location Llandudno Junction (hybrid with home working)

\* The role is full-time, however we will consider flexible working requests for the right candidate.

## **Core Team Responsibilities**

- Responsible for embodying the values and behaviours of Ambition North Wales.
- Collective responsibility as part of the team to deliver on the priorities of Ambition North Wales.
- Responsible for supporting colleagues and team members to deliver on the priorities of Ambition North Wales.
- Act as am ambassador for Ambition North Wales and the region.



## Role Specific Responsibilities

- Lead the design, business case completion including negotiation, and agreement. Manage the delivery of multiple complex projects through approval and implementation, ensuring quality assurance throughout, and provide professional support to projects across the wider Growth Deal portfolio.
- Manage the end-to-end development and delivery of complex digital projects through design, preparation of business cases, negotiation, approval, and implementation, ensuring rigorous quality assurance and alignment with programme goals.
- Progress funding applications to support regional digital infrastructure objectives.
- Collaborate with regional stakeholders, partners, and governments, providing strategic input and oversight through relevant Project and Programme Boards to ensure the successful delivery of digital connectivity initiatives and Growth Deal priorities.
- Support the coordination and oversight of programme management systems and practices to industry standards, ensuring effective management of interdependencies across programmes and projects.
- Lead the negotiation, management, and oversight of contracts to ensure compliance with programme governance standards.
- Manage capital and revenue project budgets and grants, ensuring effective resource utilisation and achievement of commercial and income targets.
- Oversee performance and risk management at the project output level, ensuring accountability for the delivery of agreed outcomes.
- Provide expert reporting and quality assurance on project and resource planning, ensuring accurate performance data, and act as a trusted advisor within the Portfolio Management Office.
- Undertake any required duties in line with the level of the role to support the delivery of organisational priorities.



## Personal Specification

### **Team Values**



#### We are Ambitious

We strive to deliver the best for North Wales. We are leaders in our fields, opinion formers and influencers, and we challenge conventional thinking. We pursue high standards, aim to be our best, and continuously develop ourselves professionally.



#### We work Collaboratively

We share knowledge, skills, information and support and ensure to keep colleagues informed. We always help each other, facilitate opportunities for North Wales and recognise that our collective impact is more significant than our individual impact.



#### We do the right thing

We do the right thing, not what is easy. We challenge unethical behaviour and speak out when things don't feel right. We are respectful, fair and considerate and can be trusted to deliver agreed commitments on time.



#### We make a difference

We pursue opportunities to make a difference in North Wales. We champion the Welsh language, heritage and culture and support regional charities. We protect the environment and seek opportunities to reduce our footprint.

### Core behaviours for all roles

- Leadership we all lead by example and are all leaders within our own areas.
- Responsibility we take responsibility for our work, performance and development.
- Respect we respect our colleagues, partners and stakeholders and demonstrate this throughout our work and in how we build effective relationships.



### **Personal Specification**

#### Qualifications

- Degree/post graduate in a relevant field (or equivalent)
- Project / Programme Management Qualification (e.g PRINCE 2 Practicioner or equivalent)
- Member of a relevant Professional Institution

#### Experience, Knowledge and Skills

- Good knowledge of project management methods, bid writing and/or business case development processes.
- Experience of successful programme and/or project delivery to deadline and to budget.
- Proven track record of effective public/stakeholder engagement.
- · Experience of applying for external funding.
- Experience of contract management.
- Understanding of financial management practices.
- Knowledge of or previous experience within the telecommunications sector and digital infrastructure initiatives across the UK
- Knowledge of digital infrastructure challenges and opportunities within North Wales and the UK.
- Strong organisational skills and ability to work on multiple priorities simultaneously.
- · Ability to produce high quality work while working to a tight timetable

#### Language Requirements

For this role the following requirements are DESIRABLE:

- Listening and Speaking Able to deal with all aspects of the job verbally in a confident manner in both English and Welsh
- Reading and Understanding Able to use and interpret correctly any information in both English and Welsh from a wide variety of sources in order to deal with all aspects of the post
- Writing Able to present written information in both English and Welsh with complete confidence using the most appropriate language and style to meet the needs of the reader
- An understanding of the importance of the Welsh Language to the region and a willingness to develop and improve their Welsh language skills.



# Join our team

Do you have a passion for North Wales and a desire to see the region grow and deliver on its potential? Are you enthusiastic, committed and a team player?

If so, Ambition North Wales could be the organisation for you.

As a partnership collaboration and partnership working is at the core of what we do as a team. We are looking for a collaborative individual with excellent interpersonal skills who is passionate about delivering for the region and able to develop and maintain relationships across multiple partners to drive forward our work.

While each role within the team has its own focus, you will be expected to contribute to the wider work of the team and the success of the team as a whole. We're looking for team players capable of leading their own areas but also supporting their colleagues to deliver. In return you will find a varied and interesting workload with opportunities to contribute across our portfolio.

Professional and personal development is important to us. The team at Ambition North Wales will provide you with a supportive environment to continue your development with a number of formal and informal development opportunities available. We encourage our team pursue professional development opportunities and are looking for individuals who have the desire to learn and improve.

Some of our roles require Welsh language skills while others do not. However, all team members are expected to recognise the importance of the Welsh language, our culture and heritage and be willing to improving their own language skills with our support.

If this sounds like you, we look forward to hearing from you.

North Wales is an excellent place to live and work, why not play a key role in shaping its future.



Head Vaughan-Evans
Head of Operations
Ambition North Wales

# Recruitment Timetable



#### Closing date

Applications need to be received by

10am 10/11/2025



#### **Shortlisting**

We aim to inform all those shortlisted by this date with details of the assessments and interview date provided

10/11/2025



#### Assessments

Assessments will take place prior to the interview. You will be informed of the details, should you be shortlisted

w/c 24/11/2025



#### **Interviews**

The exact date and time of interview will be confirmed upon shortlisting

w/c 01/12/2025

# The application process

Please use this <u>link</u> to access the Cyngor Gwynedd's recruitment portal. You will be required to create an account to submit an application.

Please remember to complete all sections of the form. You are welcome to submit your form in Welsh or English.

Following the closing date an assessment panel will assess your application against the requirements set out in the personal specification. Please make sure your statement covers all essential criteria set out in the personal specification.

Applicants who reach the shortlist will be invited to an interview, details of the interviews will be sent at least a week in advance.

We will ask applicants to complete assessments before the interview (full details will be included within the interview letter).

Please note applications received after the closing date will not be considered.



The North Wales Corporate Joint Committee is the employing authority.

Corporate Joint Committees (CJCs) are new regional corporate local government entities with similar powers, duties, governance, and administrative structures to local authorities in Wales.

Four CJCs were established in Wales on 1st April 2021, based on the geographical areas requested by local government and reflecting existing Regional collaborative arrangements. The North Wales Corporate Joint Committee comprises the six Local Authorities in North Wales - Anglesey, Gwynedd, Conwy, Denbighshire, Flintshire, Wrexham as well as the Snowdonia National Park Authority. The North Wales Corporate Joint Committee are known under the brand Ambition North Wales.

At present the Corporate Joint Committee has three specific areas of focus - strategic planning, strategic transport and economic wellbeing.

# Benefits

There are several benefits of working for Ambition North Wales, full details can be found <u>here</u>. However, the following is a summary of the key benefits:

#### Pension scheme

Ambition North Wales operates a Local Government Pension Scheme. Information about the fund can be found on the Gwynedd Pension Fund <u>website</u>.

#### **Annual leave**

The annual leave entitlement varies between 21 and 30 days per year - depending on the grade of the post. Staff are also entitled to 8 days leave for bank and public holidays, as well as an additional 3 and a half days.

#### Special leave

As well as the leave noted above, paid absence may be granted in special circumstances such as moving house, bereavement, attending medical appointments, undertaking public duties and so on.

#### Work life balance

Ensuring that staff strike a healthy balance between work and home life is very important for Ambition North Wales. Staff can take advantage of the following arrangements:

- Flexible working hours
- Maternity, paternity and adoption leave
- Parental leave and flexible working for parents and carers
- Hybrid working

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#### Training and development

Ambition North Wales recognises the importance of investing in its most important asset - its staff. Every employee can expect:

- A formal induction process and a continuous performance review
- A wide range of internal and external training and development opportunities
- Contribution towards the membership of professional bodies which are relevant to the work

# Overview of the Growth Deal

- To build a more vibrant, sustainable and resilient economy in North Wales.
- To build on our strengths, to boost productivity while tackling longterm challenges and economic barriers to deliver inclusive growth.
- To promote growth in a scalable, inclusive and sustainable way, in line with the Well-being of Future Generations (Wales) Act 2015.



## Investment





Total Target Investment: over **£1bn** 

# **Spending Objectives**



Create up to 4,200 new jobs



Generate up to **£2.4bn** net additional GVA





#### Innovation in High Value Manufacturing

This programme will promote innovation and commercialisation of technology in the manufacturing industry, building on the existing strength of the sector within our region.

#### Agri-food and Tourism

This programme will promote and support employment and training in the Agri-food and Tourism sectors, building on world-leading skills and expertise already established within the region.

#### **Digital Connectivity**

The programme will enhance our region's capability to develop technologies for the future, ensuring that we can meet the increasing demand for digital and benefit from fast, high-quality connectivity.

#### Land and Property

This programme will address land and property challenges within the region, to unlock opportunities and build on our strengths.

#### **Low Carbon Energy**

This programme will unlock the benefits of developing low carbon energy projects within the region, positioning North Wales as a leading location for the low carbon energy sector.

