



North & Mid Wales Trunk Road Agent

Structures Maintenance Engineer

Recruitment Pack



Welcome from the Head of Service



Mark McNamara
NMWTRA HEAD OF SERVICE

At the NMWTRA, we help create a road network that connects people and places in a safer, greener and more reliable way.

We work on projects across North and Mid Wales that address some of the country's most critical challenges. From complex infrastructure, increasing transport needs, and climate change – we combine innovation, expertise and technology to make North and Mid Wales a better place to live, work and visit.

You can contribute to work that will have a lasting positive impact on your local community with an organisation where diversity, equity and inclusion are shared values. We're committed to fostering a work environment that's supportive, respectful, and inclusive, with great opportunities for growth.

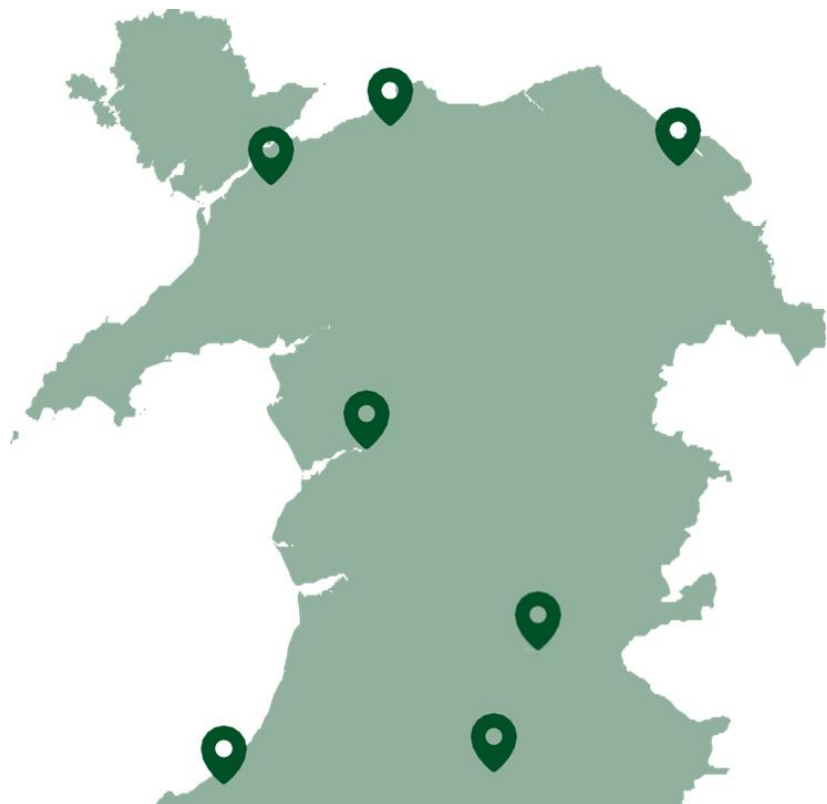
Why not give it a try? We would be very happy to consider your application to join our skilled, enthusiastic, and friendly team.

A handwritten signature in black ink, appearing to read 'Mark McNamara'.

Where we're based

**Over 250
employees
based across
North and Mid
Wales.**

- Aberaeron, Ceredigion
- Bangor, Gwynedd
- Conwy
- Dolgellau, Gwynedd
- Halkyn, Flintshire
- Llandrindod Wells, Powys
- Newtown, Powys



Job Title: Structures Maintenance Engineer

Salary: £36,124– £37,938

Duration: Permanent

One of the following locations;

Location: Halkyn, Conwy, Bangor, Llandrindod, Dolgellau, Aberaeron, Newtown, to include hybrid working

Closing date: 27/03/25 10:00

[Application forms and further details available through Gwynedd Council website \[www.gwynedd.gov.uk\]\(http://www.gwynedd.gov.uk\) or phone 01286 679076.](#)

[Apply here](#)

[Ymgeisiwch](#)

Purpose of post

To assist the Senior Structures Maintenance Engineer and Structures Manager in managing the Trunk Road Structures inspection and Structures Routine Maintenance programmes for approximately 2400 structures. Taking a leading role to ensure successful delivery to the specified requirements of the Welsh Government Trunk Road Maintenance Manual and CS 450.



Responsibilities

- In accordance with CS 450 and the National Highway Sector Scheme 31, to actively progress towards certification at 'Inspector' or 'Senior Inspector' level through the Bridge Inspector Competency Scheme.
- Develop and maintain a practical and professional relationship with Welsh Government representatives, NMWTRA Partner Authority Service Providers, external Contractors and Consultants both framework and non-framework.
- to assist in the preparation of cost estimates, carry out risk assessments, plan inspection staff requirements, produce programmes and expenditure forecasts. Monitor actual progress against forecasts and take necessary remedial action.
- to undertake Highway Structures Inspections and manage structure routine maintenance work.
- assist in the monitoring the Agency strategic objectives to ensure optimum performance of the Unit and that key targets are achieved.
- to act as the Supervisor for Routine Maintenance functions when required.
- to undertake the duties assigned to NMWTRA under CDM Regulations.
- the supervision of financial, administrative and technical control of highway structure maintenance activities.
- to develop an expertise in inspection and maintenance related computer systems and software e.g. WG IRIS and assist the Senior Structures Maintenance Engineer on these matters within the Unit to optimise performance of the Bridge Management Unit.
- to liaise with other organisations including WG, statutory undertakers, other authorities and individuals concerning all aspects of the Service delivery.
- to supervise and guide the work and development of subordinate staff.
- to report to, and receive instructions from senior staff, other relevant administrative and professional duties commensurate with the seniority of the post.
- This is an illustrative list only. The post holder is expected to have a role in the process of managing and monitoring performance in accordance with the requirement of the post and to carry out other duties relevant to the nature and grade of the post in accordance with the Head of Service/Manager or Strategic Director's request.
- Responsibility for self-development.
- Ensure compliance with Health and Safety regulations in the workplace including site based activities in accordance with the responsibilities noted in the Health and Safety at Work Act 1974 and the Council's Health and Safety Policy.
- Undertake any other reasonable duty which corresponds to the salary level and responsibility level of the job.



Person Specification

You should refer to these job specific criteria in your application form.

Job Specific Criteria

Personal attributes:

Essential

We're looking for someone who is self-motivated, enthusiastic and committed, that is able to motivate staff at all levels with good organisational skills. Display personal initiative and the ability to deal with people on every level in a courteous and professional manner, able to work with limited supervision with good interpersonal skills. Able to work and contribute effectively as part of a multidisciplinary team, able to prioritise and work under pressure and be able to deal with working deadlines

Qualifications and relevant training

We're seeking someone who has a degree in HNC in engineering subject and 5 years' industry experience OR Degree in Engineering Subject with willingness to actively progress towards National Sector Scheme 31 in Highway Structures Inspection.

Relevant experience:

We're looking for someone with experience in highway structures design, inspection or maintenance.

Skills and special knowledge

Looking for someone who has knowledge of health and safety legislation and implementing risk management techniques, IT skills use of Microsoft Office suite of programs including Word and Excel and current driving licence.

Working for the North & MidWales Trunk Road Agent

We are committed to developing and supporting our staff.



- 29.5 of annual leave per year.
- Flexible working hours



- Incremental pay increase
- Generous Local Government Pension Scheme further information on the [Gwynedd Pension Fund](#) website.



- Assisted car purchase & cycle to works schemes.
- Lifestyle savings on groceries, holidays, eating out, DIY, electricals, insurance, motoring, and much more!



- On the job learning and exciting career development opportunities.
- Contribution towards the membership of professional bodies which are relevant to the role.



- Free and confidential counselling service for staff
- Maternity, paternity, foster, adoption, and shared parental leave