



North & Mid Wales Trunk Road Agent Environmental Officer

Recruitment Pack



Welcome from the Head of Service



DAVID COOIL
NMWTRA HEAD OF SERVICE

At the NMWTRA, we help create a road network that connects people and places in a safer, greener and more reliable way.

We work on projects across North and Mid Wales that address some of the country's most critical challenges. From complex infrastructure, increasing transport needs, and climate change – we combine innovation, expertise, and technology to make North and Mid Wales a better place to live, work and visit.

You can contribute to work that will have a lasting positive impact on your local community with an organisation where diversity, equity and inclusion are shared values. We're committed to fostering a work environment that's supportive, respectful, and inclusive, with great opportunities for growth.

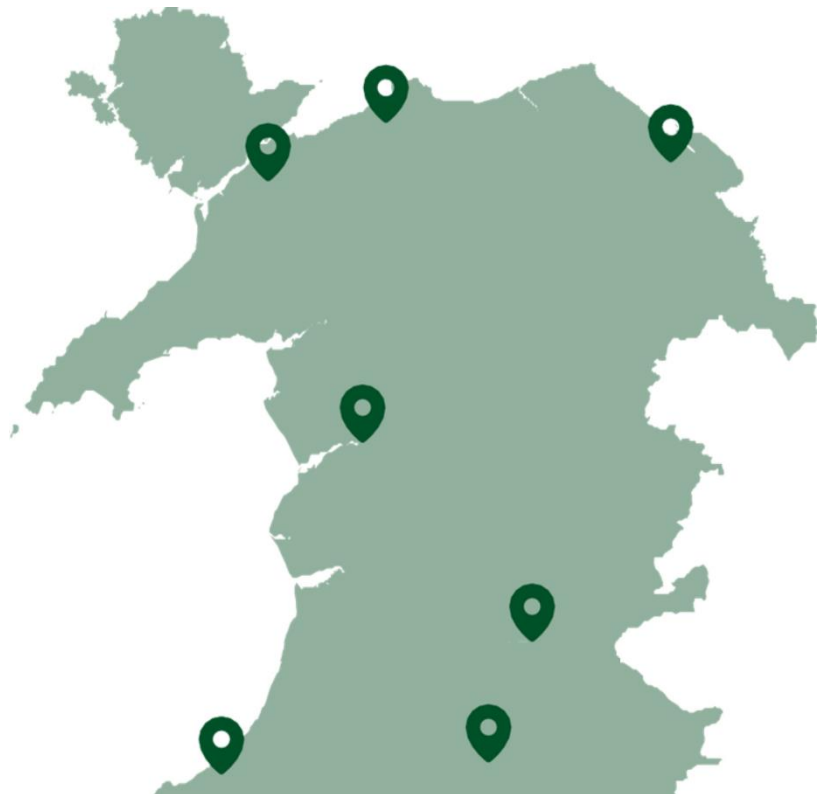
Why not give it a try? We would be very happy to consider your application to join our skilled, enthusiastic, and friendly team.

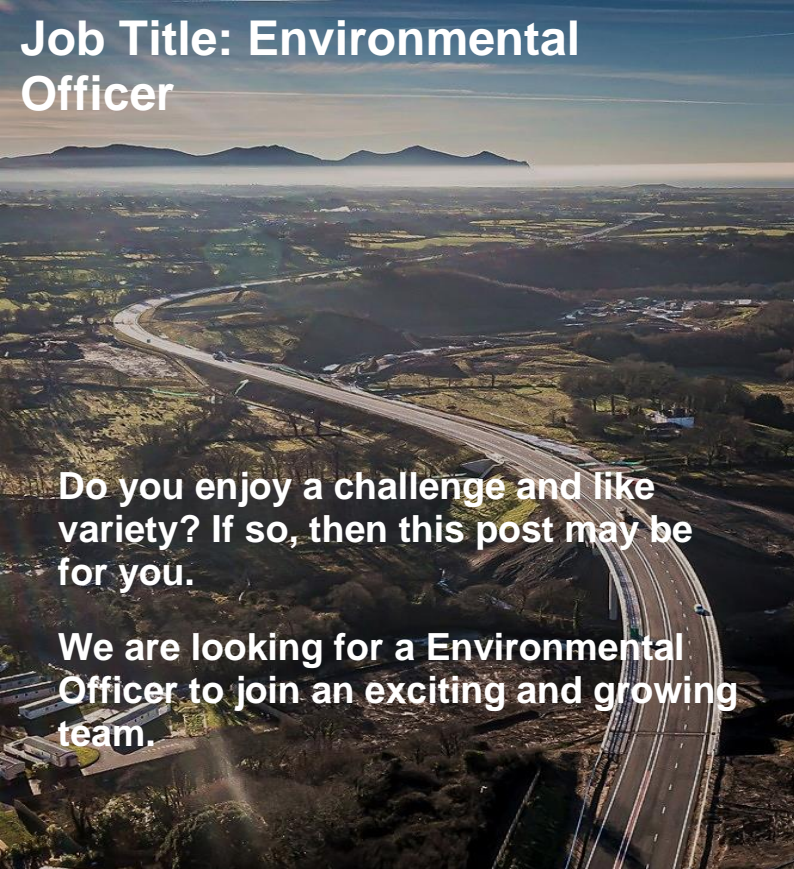
A handwritten signature in dark ink, appearing to read 'D. Cooil'.

Where we're based

**Over 250
employees
based across
North and Mid
Wales.**

- Aberaeron, Ceredigion
- Bangor, Gwynedd
- Conwy
- Dolgellau, Gwynedd
- Halkyn, Wrexham
- Llandrindod Wells, Powys
- Newtown, Powys





Do you enjoy a challenge and like variety? If so, then this post may be for you.

We are looking for a Environmental Officer to join an exciting and growing team.

Salary: S4 (SCP 26-28) £32,909 - £34,723

Duration: Permanent

Location: **Hybrid Working** from one of the following office locations;

Newtown, Llandrindod, Aberaeron.

Closing date: 16/11/2023

Application forms and further details available at www.gwynedd.gov.uk or by telephoning 01286 679076.

[Apply here](#)

Purpose of post

Purpose of the post is to manage and implement a range of soft estate inspections, ecological surveys, environmental asset inventory and environmental maintenance activities for the trunk road network in accordance with Welsh Government requirements.



Responsibilities

- To deputise for the Ecologist or Environmental Co-ordinator when required, manage external service providers (consultants / designers as a Project Sponsor and contractors), manage relationships and liaison with environmental partners and stakeholders, and to assist and advise the Environment team and Welsh Government regarding improvements to biodiversity, landscape or environmental management.
- To assist with the management of environmental inspections including of the soft estate on the trunk road network in accordance with the requirements of the Welsh Government Trunk Road Maintenance Manual (WGTRMM) and Welsh Government asset management systems, and to undertake inspections for other highway asset types e.g. highway boundaries or environmental / noise barriers when required.
- To identify, risk assess and prioritise asset defects, injurious weeds, invasive species and plant diseases and to assist the Arboricultural Officers in the survey and management of hazardous trees under *s154 Highways Act* and the tree management database when required. Liaise with landowners or stakeholder organisations (e.g. Natural Resources Wales [NRW] or local authorities) regarding environmental issues located adjacent to the trunk road, as well as assist the Police, enforcement bodies and Third Party Claims team by investigating pollution claims, damage or disturbance to ecosystems or protected species.
- To assist with the management of ecological surveys on trunk road network in accordance with the requirements of the Welsh Government Trunk Road Maintenance Manual and Welsh Government asset management systems, and arrange surveys and manage records for protected species, pollinators and liaise with external bodies. Assist and liaise with the NMWTRA Delivery & Inspection Unit or others regarding ecological surveys required as part of capital improvement projects, and arrange for specialist ecological surveys by the NMWTRA supply chain e.g. licenced bat surveyors.



Person Specification

You should refer to these job specific criteria in your application form.

Job Specific Criteria

Essential

We're looking for someone who is able to work in a team environment, is self-motivated and committed with well-developed interpersonal skills. Candidate should be able to work safely under pressure and work with limited supervision, had good organisational skills and can frequently work hours which are outside of normal hours as required.

Qualifications and relevant training

Essential

We're seeking someone who has a HNC/HND/NVQ (Level 4) in an environmental related subject and 5 years' industry experience OR Degree in an environmental related subject

Relevant Experience

Essential

We're looking for someone who has experience in environmental inspection and surveys.

Skills and specialist knowledge

Essential

Looking for someone who has the Ability to use Geographical Information Systems, is able to work under own initiative and as a part of a team, has well-developed communication skills, both oral and writing as well as good organisational skills. The candidate must have the ability to adapt quickly to changing situations with creativity and problem solving skills, knowledge of relevant Health and Safety legislation and IT skills use of Microsoft Office suite of programs including Word and Excel.

Language requirements

Essential

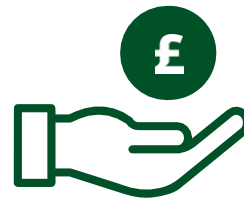
The ability to speak English is essential for this role.

Working for the North & Mid Wales Trunk Road Agent

NMWTRA is an exciting place to work. We have progressive policies and a commitment to training and development.



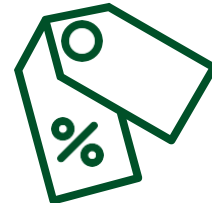
- 28.5 days of annual leave per year.
- 8.5 days of public and statutory holidays.
- Hybrid working minimum 2 days in the office.
- Flexible working hours.



- Incremental pay increase
- Generous Local Government Pension Scheme further information on the [Gwynedd Pension Fund](#) website.



- The opportunity to work in beautiful locations across North and Mid Wales including 1 national parks, 50 nature reserves and 1,680 miles of stunning coastline.



- Assisted car purchase & cycle to works schemes
- Lifestyle savings on groceries, holidays, eating out, DIY, electricals, insurance, motoring, and much more!



- On the job learning and exciting career development opportunities.
- Contribution towards the membership of professional bodies which are relevant to the work.



- MEDRA Counselling service - free and confidential counselling service for staff
- Generous maternity, foster, adoption, and shared parental leave