



North & Mid Wales Trunk Road Agent

Climate Change and Environmental Manager

Recruitment Pack



Welcome from the Head of Service



DAVID COOIL
NMWTRA HEAD OF SERVICE

At the NMWTRA, we help create a road network that connects people and places in a safer, greener and more reliable way.

We work on projects across North and Mid Wales that address some of the country's most critical challenges. From complex infrastructure, increasing transport needs, and climate change – we combine innovation, expertise, and technology to make North and Mid Wales a better place to live, work and visit.

You can contribute to work that will have a lasting positive impact on your local community with an organisation where diversity, equity and inclusion are shared values. We're committed to fostering a work environment that's supportive, respectful, and inclusive, with great opportunities for growth.

Why not give it a try? We would be very happy to consider your application to join our skilled, enthusiastic, and friendly team.

A handwritten signature in dark ink, appearing to read 'D. Cooil'.

Where we're based

**Over 250
employees based
across North and
Mid Wales.**

- Aberaeron, Ceredigion
- Bangor, Gwynedd
- Conwy
- Dolgellau, Gwynedd
- Halkyn, Wrexham
- Llandrindod Wells, Powys
- Newtown, Powys





Job Title: Climate Change and Environmental Manager

Salary: PS7 (SCP 41-43) £47,573 - £49,590

Duration: Permanent

Location: **Hybrid Working** from one of the following office locations;

Parc Menai / Conwy / Halkyn / Llandrindod / Aberaeron / Newtown / Dolgellau

Closing date: 27/07/2023

Application forms and further details available at www.gwynedd.gov.uk or by telephoning 01286 679076.

Do you enjoy a challenge and like variety? If so, then this post may be for you.

We are looking for a Climate Change and Environmental Manager to join an exciting and growing team.

[Apply here](#)

Purpose of post

Purpose of the post is to support the Business and Statutory Operations Manager and to advise Agency Management Team and staff on Environmental matters such as environmental management, climate change, improve biodiversity, promote environmental innovation as well as playing a leading role to ensure that NMWTRA fulfils its obligations under the Welsh Government Managing Agency Agreement and the Welsh Government Trunk Road Maintenance Manual with regard to environmental and climate change matters.



Responsibilities

- To support the Business and Statutory Operations Manager and to advise Agency Management Team and staff on Environmental matters
- To manage and provide focussed leadership for the Environmental Management Team
- **Environmental Management** - to lead the Environmental Management Team in undertaking its Environmental Management functions for the trunk road network in both the North & Mid Wales regions and the A55 Design, Build, Finance & Operate (DBFO) section across Anglesey. To manage the Agency Environmental Management System (EMS) which is accredited to ISO 14001.
- **Climate Change** - To lead on developing a Climate Change Strategy for the Agency with a view to meeting Welsh Government carbon neutral strategy targets by 2030.
- **Delivering WGMAA/WGTRMM** – To ensure that NMWTRA fulfils its obligations under the Welsh Government Managing Agency Agreement and the Welsh Government Trunk Road Maintenance Manual.
- **Improve Biodiversity** – To develop and deliver a NMWTRA Biodiversity Action plan in line with WG requirements laid out in the Nature Recovery Plan.
- **Innovation** – to promote environmental innovation within NMWTRA and its supply chain
- **Expert Advice** - To be the agency's lead on all matters Environmental and to provide expert advice to Agency senior management and officers and to advise WG officers as and when required
- **Management and leadership** - To Manage, lead and mentor a multidisciplinary team of staff (14) as follows: Ecologists (2) ,Environmental Co-ordinators (2) Environmental Officers (4) and Arboroculturist (6) and develop a strong team working culture. To set and manage team workprogrammes and monitor progress to ensure targets are met. To develop a culture of team working. To supervise and provide guidance on work undertaken by subordinate staff.
- **Revenue and Capital Schemes** – To ensure compliance with Agent and WG financial regulations and procedures, also responsibility of the management of various programmes of capital and revenue environmental works and to ensure that schemes are delivered to cost estimates and time targets, and to develop ongoing prioritised work programmes for the regional network in accordance with WG requirements, and in this context to liaise with the NMWTRA Delivery and Inspection Unit.



Person Specification

You should refer to these job specific criteria in your application form.

Job Specific Criteria

Essential

We're looking for someone who is able to ability to lead and motivate a team to achieve good outcomes

Qualifications and relevant training

Essential

We're seeking someone who has a degree or appropriate equivalent (Level 6) in a relevant technical subject

Relevant Experience

Essential

We're looking for someone who has experience of staff/team management in a senior role and of managing environmental maintenance activities with proven project and budget management experience. Experience of preparing and delivering reports to a range of audiences as well as contract management and administration experience.

Skills and specialist knowledge

Essential

Looking for someone who has a sound knowledge of current Environmental Legislation and is able to provide strategic direction and advice on climate change issues, and organise a team's work priorities, forward plan and deliver programmes on time. Looking for someone who has the ability to receive, assimilate and evaluate information from multiple sources and effectively coordinate and manage the delivery of works programmes through service providers ensuring value for money and compliance with the assembly's requirements is achieved. Financial management and analysis skills, good IT skills and good interpersonal, report writing and presentation skills are also essential.

Language requirements

Essential

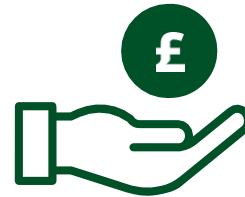
The ability to speak English is essential for this role.

Working for the North & Mid Wales Trunk Road Agent

NMWTRA is an exciting place to work. We have progressive policies and a commitment to training and development.



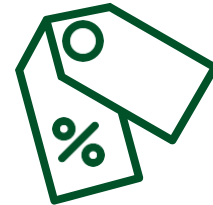
- 25 days of annual leave per year.
- 8.5 days of public and statutory holidays.
- Hybrid working minimum 2 days in the office.
- Flexible working hours.



- Incremental pay increase
- Generous Local Government Pension Scheme further information on the [Gwynedd Pension Fund](#) website.



- The opportunity to work in beautiful locations across North and Mid Wales including 1 national parks, 50 nature reserves and 1,680 miles of stunning coastline.



- Assisted car purchase & cycle to works schemes
- Lifestyle savings on groceries, holidays, eating out, DIY, electricals, insurance, motoring, and much more!



- On the job learning and exciting career development opportunities.
- Contribution towards the membership of professional bodies which are relevant to the work.



- MEDRA Counselling service - free and confidential counselling service for staff
- Generous maternity, foster, adoption, and shared parental leave