



# **North & Mid Wales Trunk Road Agent**

---



# **Technician Inspector Specialist Inspections**

## **Recruitment Pack**

# Welcome from the Head of Service



**DAVID COOIL**  
NMWTRA HEAD OF SERVICE

At the NMWTRA, we help create a road network that connects people and places in a safer, greener and more reliable way.

We work on projects across North and Mid Wales that address some of the country's most critical challenges. From complex infrastructure, increasing transport needs, and climate change – we combine innovation, expertise, and technology to make North and Mid Wales a better place to live, work and visit.

You can contribute to work that will have a lasting positive impact on your local community with an organisation where diversity, equity and inclusion are shared values. We're committed to fostering a work environment that's supportive, respectful, and inclusive, with great opportunities for growth.

Why not give it a try? We would be very happy to consider your application to join our skilled, enthusiastic, and friendly team.

A handwritten signature in dark ink, appearing to read 'D. Cooil'.

## Where we're based

**Over 250  
employees based  
across North and  
Mid Wales.**

- Aberaeron, Ceredigion
- Bangor, Gwynedd
- Conwy
- Dolgellau, Gwynedd
- Halkyn, Wrexham
- Llandrindod Wells, Powys
- Newtown, Powys





# Job Title: Technician Inspector Specialist Inspections

Do you enjoy a challenge and like variety? If so, then this post may be for you.

We are looking for x2 Technician Inspector Specialist Inspections to join an exciting and growing team.

**Salary:** S1 (SCP 12-17) £24,496 - £26,845

**Duration:** Permanent

**Location:**

one of the following locations:

- 1 Post - Bangor or Halkyn (North Wales)
- 1 Post – Aberaeron or Llandrindod (Mid Wales)

**Closing date:** 27/04/2023

**Application forms and further details available at [www.gwynedd.gov.uk](http://www.gwynedd.gov.uk) or by telephoning 01286 679076.**

[Apply here](#)

## Purpose of post

The post is to carry out Safety and Asset Condition Inspections to WG TRMM requirements asset such as Vehicle restraint systems (VRS), Drainage systems, Geotechnical assets and other assets as identified, whilst also assisting the Inspection Engineer in managing routine and reactive maintenance activities associated with the above asset types



# Responsibilities

- To undertake specialist inspections including, Detailed VRS, Drainage and Geotechnical Inspections on the trunk road network in accordance with the Welsh Government Trunk Road Maintenance Manual (WG-TRMM) and Welsh Government Integrated Roads Information System (IRIS) requirements
- To acquire expertise in using the network referencing system by understanding the Road Maintenance Management System (RMMS) link-section-node system and documentation
- Identify, risk assess and prioritise WG-TRMM defects.
- Generate Works Order information for defects with an estimated measure as required by the inspection data capture software in the IRIS system.
- Informing Assistant Route Managers, Traffic Officers, NWTMC or Emergency Services to enable Category 1 defects to be 'made safe' as soon as appropriate to do so
- Inspecting, identifying and raising Section 81 New Roads & Street Works Act defects associated with utility reinstatements and raising associated Category 1 defect Works Orders for management by Assistant Route Managers / Partner Authorities
- Assist the Inspection Engineer in managing the commissioning and implementation of programmed, routine and reactive maintenance functions associated with the above asset types.
- Generate Works Order information for defects with an estimated measure as required by the inspection data capture software in the IRIS system
- Undertaking surveys for the creation of asset inventory information detailing new and existing highway assets in accordance with WG-TRMM. The survey data is to be recorded on IRIS.
- Contribute to the maintenance of the network referencing system, including amending, updating and creating pages of the link-section-node documentation. Identify and report defects to the documentation or on-road marker system to the Asset System Officer.
- Record, validate, edit and upload inspection and survey data into the IRIS system including specialist inspection data. This will include supporting information for Category 1 Works Order generation (e.g. photographs and preliminary measures).
- To comply with health & safety aspects of the inspection team including implementing risk management through compliance with for example established safe systems of work and operational risk assessments



# Person Specification

**You should refer to these job specific criteria in your application form.**

## **Job Specific Criteria**

### **Essential**

We are looking for a person that is able to work safely under pressure, is self motivated and committed, able to work with limited supervision and frequently work hours which are outside normal hours as required.

## **Qualifications and relevant training**

### **Essential**

We're seeking someone who has 5 GCSE's (Grade C or above) or equivalent qualifications, English & Mathematics required a full clean driving license, and a commitment to continuous professional development.

## **Skills and specialist knowledge**

### **Essential**

Looking for someone who has a passion for data security and can handle multiple priorities with ease. You thrive under pressure and can deliver quality work within tight deadlines. You have good presentation skills and you can communicate effectively with both technical and non-technical audiences. You possess excellent analytical, judgmental, and creative skills, allowing you to design and deploy systems effectively. You have outstanding interpersonal skills that foster open dialogue and collaboration. You are knowledgeable about health and safety protocols and have experience training staff to use equipment, software, or systems.

Looking for someone who is able to work under their own initiative as well as par of a team with good organisational skills, creativity and problem solving skills. You posses the ability to adapt quickly to changing situations and have IT skills such as Microsoft Office suite of programs including word and Excel.

## **Language requirements**

### **Essential**

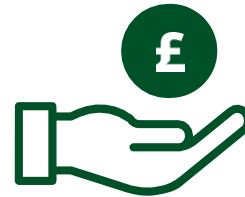
The ability to speak English is essential for this role.

# Working for the North & Mid Wales Trunk Road Agent

NMWTRA is an exciting place to work. We have progressive policies and a commitment to training and development.



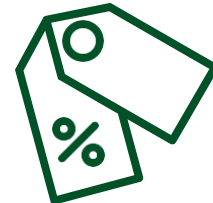
- 26.5 days of annual leave per year.
- 8.5 days of public and statutory holidays.
- Flexible working hours.



- Incremental pay increase
- Generous Local Government Pension Scheme further information on the [Gwynedd Pension Fund](#) website.



- The opportunity to work in beautiful locations across North and Mid Wales including 1 national parks, 50 nature reserves and 1,680 miles of stunning coastline.



- Assisted car purchase & cycle to works schemes
- Lifestyle savings on groceries, holidays, eating out, DIY, electricals, insurance, motoring, and much more!



- On the job learning and exciting career development opportunities.
- Contribution towards the membership of professional bodies which are relevant to the work.



- MEDRA Counselling service - free and confidential counselling service for staff
- Generous maternity, foster, adoption, and shared parental leave