



**Bwrdd Uchelgais Economaidd
Gogledd Cymru**
**North Wales
Economic Ambition Board**

Person specification

Job Title	Land and Property Project Manager
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The essential and desirable attributes which we would expect the successful applicant to possess are noted below.

Criteria	Essential	Desirable
Education / Professional Qualifications		
Degree/postgraduate in a relevant field (or equivalent).	✓	
Project / Programme Management Qualification (e.g PRINCE 2 Practitioner or equivalent).		✓
Member of a Professional Institution such as the RICS, RTPI, RIBA, IED or similar.		✓
A minimum of five years post professional qualification experience.		✓
Knowledge and Skills		
Knowledge or awareness of Town and Country Planning, design and construction, land and property development, urban regeneration, public sector procurement and an awareness of legal and contractual issues.		✓
Good interpersonal and communication skills.	✓	
A good working knowledge of project management methods.	✓	
Good knowledge or awareness of techniques for planning, monitoring and controlling projects.	✓	
Understanding of financial management practice.	✓	
ICT literate, at ease with Word, PowerPoint, Excel and relevant databases and social media.	✓	
Knowledge or awareness of the Five Case Business Case Model methodology.		✓
Understanding of bid writing / business case development process.		✓
Experience		
Previous experience in either property development, planning, design and construction or project delivery.		✓
Evidence and a record of continuous professional development.	✓	
Experience of successful programme and/or project delivery to deadline and to budget.	✓	
Experience of effective public/stakeholder engagement.	✓	
Previous experience of contract management.	✓	
Experience of working with Elected Members and dealing with politically sensitive issues.		✓
Experience of applying for external funding and / or business case development.		✓
Personal attributes		
Trustworthy	✓	
Confident communicator and negotiator with strong emotional intelligence	✓	
Innovative thinker and problem solver	✓	
Flexible mindset and willing to accept with responsibility, differing priorities and recognising and adapting to change.	✓	
Excellent organisational skills.	✓	

Criteria	Essential	Desirable
Ability to work under own initiative as well as within a team environment.	✓	
Ability to work under pressure.	✓	
Proven ability to meet deadlines and targets.	✓	
Ability build relationships and to motivate and inspire others to act.	✓	
Language Requirements		
Listening and Speaking Able to deal with all aspects of the job verbally in a confident manner in both English and Welsh.		✓
Reading and Understanding Able to use and interpret correctly any information in both English and Welsh from a wide variety of sources in order to deal with all aspects of the post.		✓
Writing Able to present written information in both English and Welsh with complete confidence using the most appropriate language and style to meet the needs of the reader.		✓
<p><i>*This post is part funded by the European Social Fund through the Welsh Government.</i></p> <p><i>* Ambition North Wales are willing to consider graduate applicants who have no previous experience in a Project Manager post. As a result a smaller pay scale would be offered for the post until the level of requirements of the Project Manager role can be reached.</i></p>		